



Madhya Pradesh Tourism Board

Corporate Identification Number (CIN):
U75302MP2017NPL043078

6th Floor, Lily Trade Wing, Jehangirabad Bhopal
Madhya Pradesh, India. Pin code – 462003
Website: www.tourism.mp.gov.in

“Expression of Interest (EOI) for Empanelment of ‘Resource Organisation cum Knowledge Partner’ to provide professional services & support for ongoing and upcoming projects based on ‘Tourism based Skill & Entrepreneurship’ to be implemented by MPTB”

No. 683...../TRGMPTB/2020

Bhopal, Dated: ...11/2/2020

EOI No. 03/TRG/MPTB/2020

Madhya Pradesh Tourism Board, Bhopal invites “**Expression of Interest (EOI) for Empanelment of ‘Resource Organisation cum Knowledge Partner’ to provide professional services & support for ongoing and upcoming projects based on ‘Tourism based Skill & Entrepreneurship’ to be implemented by MPTB**”. Eligible autonomous institutions of repute and/ or organizations promoted by the Government, Public sector Banks & Corporations having National & International experience and acknowledged contribution for Promotion of Skill & Entrepreneurship, Art & Craft and Sustainable Livelihood including Education, Training & Capacity Building, Content Development, Documentation, Research & Evaluation Studies, Business Language Trainings etc.

Interested and eligible institutions and organisations may submit their response to the EOI latest by **20/02/2020 till 5.00 PM**. The EOI must be submitted in sealed envelope along with a non- refundable fee of Rs. 5,000/- including GST by way of Demand draft payable at Bhopal in favour of ‘**Madhya Pradesh Tourism Board**’ along with all relevant documents.

The EOI document can be downloaded from www.tourism.mp.gov.in. For any other information, please send your queries through email on dirskill@mptourism.com.

Managing Director

DISCLAIMER

The information contained in this Expression of Interest document ("**EOI**") or subsequently provided to Applicants, whether verbally or in documentary or any other form by or on behalf of the Authority or any of its employees or advisers, is provided to Applicants on the terms and conditions set out in this EOI and such other terms and conditions subject to which such information is provided.

This EOI is not an agreement or an offer by the Authority to the prospective Applicants or any other person. The purpose of this EOI is to provide interested parties with information that may be useful to them in the formulation of their Proposals pursuant to this EOI. This EOI includes statements, which reflect various assumptions and assessments arrived at by the Authority in relation to the Agency. Such assumptions, assessments and statements do not purport to contain all the information that each Applicant may require. This EOI may not be appropriate for all institutions/ organisations, and it is not possible for the Authority, its employees or advisers to consider the objectives, technical expertise and particular needs of each party who reads or uses this EOI. The assumptions, assessments, statements and information contained in this EOI, may not be complete, accurate, adequate or correct. Each Applicant should, therefore, conduct its own investigations and analysis and should check the accuracy, adequacy, correctness, reliability and completeness of the assumptions, assessments and information contained in this EOI and obtain independent advice from appropriate sources.

Information provided in this EOI to the Applicants may be on a wide range of matters, some of which may depend upon interpretation of law. The information given is not intended to be an exhaustive account of statutory requirements and should not be regarded as a complete or authoritative statement of law. The Authority accepts no responsibility for the accuracy or otherwise for any interpretation or opinion on the law expressed herein.

The Authority, its employees and advisers make no representation or warranty and shall have no liability to any person including any Applicant under any law, statute, rules or regulations or tort, principles of restitution or unjust enrichment or otherwise for any loss, damages, cost or expense which may arise from or be incurred or suffered on account of anything contained in this EOI or otherwise, including the accuracy, adequacy, correctness, reliability or completeness of the EOI and any assessment, assumption, statement or information contained therein or deemed to form part of this EOI or arising in any way in this Selection Process.

The Authority also accepts no liability of any nature whether resulting from negligence or otherwise however caused arising from reliance of any Applicant upon the statements contained in this EOI.

The Authority may in its absolute discretion, but without being under any obligation to do so, update, amend or supplement the information, assessment or assumption contained in this EOI.

The issue of this EOI does not imply that the Authority is bound to select an Applicant or to appoint the Selected Applicant, as the case may be, for the Agency and the Authority reserves the right to reject all or any of the Proposals without assigning any reasons whatsoever and cancel the entire bidding process.

The Applicant shall bear all its costs associated with or relating to the preparation and submission of its Proposal including but not limited to preparation, copying, postage, delivery fees, expenses associated with any demonstrations or presentations which may be required by the Authority or any other costs incurred in connection with or relating to its Proposal. All such costs and expenses will remain with the Applicant and the Authority shall not be liable in any manner whatsoever for the same or for any other costs or other expenses incurred by an Applicant in preparation for submission of the Proposal, regardless of the conduct or outcome of the Selection Process.

Expression of Interest (EOI)

“Empanelment of ‘Resource Organisation cum Knowledge Partner’ to provide professional services & support for ongoing and upcoming projects based on ‘Tourism based Skill & Entrepreneurship’ to be implemented by MPTB”

INTRODUCTION:

Madhya Pradesh Tourism Board (MPTB) was established in 2017 with an objective to promote the tourism in the state of Madhya Pradesh. To develop tourism with public, private partnership in a sustainable manner. Investor facilitation, Skill- development, Publicity/promotion of tourist destinations nationally & internationally, identification and development of tourism infrastructure will be the core objective of the Board.

Madhya Pradesh Tourism Board invites Expression of Interest (EOI) for Empanelment of ‘Resource Organisation cum Knowledge Partner’ to provide professional services & support for ongoing and upcoming projects based on ‘Tourism based Skill & Entrepreneurship’ to be implemented by MPTB” in the state of Madhya Pradesh. Eligible autonomous institutions of repute and/ or organisations promoted by the Government, Public sector Banks & Corporations having National & International experience and acknowledged contribution for Promotion of Skill & Entrepreneurship, Art & Craft and Sustainable Livelihood including Education, Training & Capacity Building, Content Development, Documentation, Research & Evaluation Studies, Business Language Trainings etc.; and equipped with 360° solutions through well thought about entrepreneurship development, strategy, outreach, professionals, framework and network will be given preference for the empanelment.

QUALIFYING CRITERIA:

The Agencies meeting the following minimum qualifying criteria are eligible to apply:

1. Autonomous institutions of repute and/ or organisations promoted or reconised by the Government, Public sector Banks & Corporations having National & International experience and acknowledged contribution for Promotion of Skill & Entrepreneurship, Art & Craft and Sustainable Livelihood including Education, Training & Capacity Building, Content Development, Documentation, Research & Evaluation Studies, Business Language Trainings etc. An organisation equipped with 360° solutions through well thought about entrepreneurship development, strategy, outreach, professionals, framework and network will be given preference for the empanelment.

2. The Institution/ organisation submitting EOI must be working for at least 20 years and registered under any appropriate law such as Company Act, Society Act, Trust, Other and must have PAN, TAN, GSTIN as per Indian law.
3. The Institution/ organisation submitting EOI should have an average annual turnover of **Rs. 05.00 Crore (Rs. Five Crores)** for last 3 years.
4. The Institution/ organisation submitting EOI should have an office in the state (desirable, In case any agency selected but not having its office in state in that case they have to open an office to complete the work assign to them) and a pan-India presence with the required infrastructure for extending professional and support services through its network.
5. The Institution/ organisation submitting EOI should have handled remarkable consultancy assignment and/ or projects supported by the Government for promotion of Skill & Entrepreneurship, Art & Craft and Sustainable Livelihood including Education, Training & Capacity Building, Content Development, Documentation, Research & Evaluation Studies and Business Language Trainings etc.
6. The Institution/ organisation submitting EOI should have a minimum 10 professionals along with appropriate number of support staff.
7. The Institution/ organisation have to deploy an experienced / independent team for the assignments under such empanelment along with facilities like business development cell, library and support services etc.
8. The Institution/ organisation having experience (and understanding to handle overseas assignments together with working) with the different Ministries and departments of Government of India as Implementing partner, National resource organisation, National resource agency will be given preference.
9. The Institution/ organisation already worked/ working with similar activities within the state/ country will be given preference.

All necessary documents in support of qualification and experience claim must be attached with the application submitted in response to this EOI.

TERMS & PERIOD OF EMPANELMENT:

The duration of Empanelment/ engagement of the agencies shall be for a period of three years, extendable for a further period of up to two years based on the performance. However, the empanelment is not any guarantee for the award of any work or assignment.

Important Dates:

S. No.	Critical Dates	Date and Time
1	Date of Publishing	01/02/2020
2	Document Availability Date	01/02/2020
3	Last date for receiving Pre-bid query	06/02/2020
4	Bid Submission End Date	20/02/2020, 05:00 PM

SUBMISSION OF EOI:

Interested and eligible Institution/ organisation may submit their response to the EOI in a sealed envelope in person or by post so that the same is received latest by **20th February till 5.00 pm**

The Director (Skill & Training)
Madhya Pradesh Tourism Board,
6th Floor, Lily Trade Wing, Jehangirabad Bhopal
Madhya Pradesh, India. Pincode – 462008

PROCEDURE FOR EMPANELMENT:

- i. Technically qualified Institution/ organisation would be eligible for presentation, after presentation successful bidders will be empanelled for various professional & support services only on merit basis upon submission of EMD as decided by MPTB at the time of entering in to MOU as Resource Organisation cum Knowledge Partner.
- ii. The EOI/ Proposal should be complete in all criteria as mentioned in this document. Incomplete proposals may be liable for summary rejection.
- iii. MPTB reserves the right to reject any or all the EOI/ Proposals without assigning any reason whatsoever. Any form of canvassing, shall invite immediate disqualification.
- iv. All the proposals received will be scrutinized to assess their eligibility based on the qualifying criteria. Those proposals which do not meet the qualifying criteria will be rejected, forthwith, or at any stage of detection.
- v. During the evaluation MPTB will have a right to ask any clarification.

Annexure : Institution/ Organisation Profile & Details

S. No.	Particular	Details	Supporting Documents
1.	Name of the Institution/ Organisation		
2.	Complete Address		
3.	Name of the Head of the Institution/ Organisation		
4.	Name, Designation and Address of the contact person to whom all references shall be made regarding empanelment process:		
5.	Telephone number of contact person:		
6.	Mobile number of contact person		
7.	Fax:		
8.	E-mail address of contact person:		
9.	Status of consulting Firm/ Company (Public Ltd., Pvt. Ltd., LLP, Society, Trust etc.)		
10.	Date of Establishment		
11.	PAN No.		
12.	GSTN No.		
13.	Financial Position:		
	Financial Year	Turnover for FY (Rs.)	
	2016-17		
	2017-18		
	2018-19		
14.	Net Worth as 31/03/2019		

15.	Details of Manpower working in the organization (Regular/Contractual)	
S. N. Name Designation Qualification Expertise Area of Specialisation		
16.	Details of key personnel to be assigned who will work on Madhya Pradesh Tourism project with age, qualification, experience (in years), notable skills and achievements:	
	S.N. Name Designation Qualification Expertise Area	

17.	Details of branches of organization present in other states (including M.P.) and available Infrastructure :-			
S. N.	Complete address of the Office	Name and contact details of Contact person	Ownership (Own/ Rent)	Available Infrastructure
1.				

18. Details of major training program organized by the agency sponsored by different Ministries and departments of the Government as Implementing partner, National resource organisation, National resource agency, Technical support agency (Including working within India and overseas):

S. N.	Name of the Program	Sponsored Agency	Place (Name of District and State)	Value of the Program	Financial year (Start- End)	Status (Ongoing/ Completed)

19. Details of training & capacity building project related to skill & entrepreneurship development, research/evaluation/impact studies, survey, for self-employment, employment, livelihood, social development and tourism sector for the Govt of India / State tourism bodies/ Department/ Ministry of any other country in the past:

S. N.	Name of the Program	Sponsored Agency	Place (Name of District and State)	Value of the Program	Financial year (Start-End)	Status (Ongoing/ Completed)

20. Center/location wise details of Infrastructure and facilities available with the organisation.
21. Other information relevant to this EOI
22. List of enclosures :

Signature of authorized representative:

Name & Title of Signatory :

Name of Consultancy firm/ Company :

In the capacity of :

Address :

Telephone No. :

Mobile :

E-mail :

Website :

